

MAULANA MAZHARUL HAQUE

ARABIC AND PERSIAN UNIVERSITY

Topic:- Perspective Planning (02).

Subject:- Education.

Paper:- 304.

Semester:- III.

By:- Owais Sir.

Steps in Perspective Planning:

The Steps of Perspective Planning are elaborated below sequentially:

1. Guidelines for Setting Organizational Objectives:

In the beginning of a perspective planning, objective of the plan are set out. We have known that financial, material or human resources are implemented in an educational institution. Realistic and flexible objectives are determined to improve the institution in desired direction through this planning. Here, the term flexible objectives means the objectives should be changeable according to the environment. Objectives should be challenging, attainable, specific, measurable, time bound and relevant.

2. Benefits of Objectives:

Objectives are the base of the strategic plan. It leads to mutual work in the institution. The objectives make the people accountable and motivated towards the work. The wastage time can be saved. All actions are systematically arranged and a fruitful outcome can be expected.

3. Formulation of Strategies:

The strategy for strategic plan is formulated keeping view on goals and objectives, mission and vision of the organization.

4. Strategic Implementation:

Strategic implementation is a process where the management of an institution implements the designed strategic plan. All people involved in the plan should give proper attention on its action and dedicated to functions with effort. Physical and

human resources are utilized at best.

Data should be adequate, updated and accurate.

Objectives and strategies should be arranged in logical order.

5. Monitoring and Evaluation of Strategies:

The strategies, tactics, and action programs are periodically judged, monitored and evaluated to review the desired outcome of long term planning.

Thus, future decisions and actions can be improved.

Feedback on data helps to know the strengths and weaknesses of a programme and to determine the extent to how far they achieve the objectives of the plan.

6. Review of Strategic Plan:

The strategic plan is assessed to make necessary

changes for the education system and to adjust its course based on these evaluations.

7. Outcomes:

At last, the desired outcome is found out to cope the satisfaction and meet the expectation of the institution.